

When changing a nappy

- Ensure the changing mat is clean and blue roll is in place
- Have nappy, wipes, gloves and cream ready for use before placing the child on the changing station
- Put on apron and gloves
- Remove child's nappy and ask if they need the potty if appropriate
- Clean bottom using wipes, front to back of bottom. Check if the child has special requirements eg water
- Put on clean nappy
- Put clothes back on
- Help the child to wash and dry hands
- Dispose of nappy, wipes, gloves and apron into yellow nappy bin
- Spray and wipe the changing mat
- Put all creams away leaving the area ready for the next nappy change
- Wash hands

You are responsible for :

Putting soiled clothes into the child's bag immediately

Emptying and cleaning the potty

Replacing blue roll, wipes, gloves

Emptying the nappy bin am and pm

Informing Gemma when nappy wipes supplies are getting low.